

Dear Candidate,

Congratulations on your decision to seek greater involvement with TEA!

**TEA election rules include, but are not limited to, those listed below:**

- Your Elections Committee established these rules to ensure equity, transparency and privacy for all members of our union body. Please review the Elections Standing Rules for more details about the acknowledgements listed below.
- The Tacoma Education Association Officers nomination period is from the floor at the March Representative Assembly on March 10, 2020 and end at the May Representative Assembly on May 12<sup>th</sup>, 2020 at 6:00 pm
- TEA Campaign Candidate Expenditures Form (and receipts if necessary) are due no later than 4:30pm on May 12<sup>th</sup>,
- All candidates who have expenditures must turn in an expenditure form if the candidate did spend any money and/or receive any in-kind donations,
- Campaign photo of candidate sent to [elections@tacoma-ea.org](mailto:elections@tacoma-ea.org) by May 12<sup>th</sup> at 9:00 PM,
- Please keep your campaign positive,
- You may create one 8 ½ x 11 inch flier for each work site to be hung on the TEA bulletin board at each location,
- You may send your flier to [amorton@washingtonea.org](mailto:amorton@washingtonea.org) to be included in an email to members by May 11<sup>th</sup>
- You must post fliers yourself or ask a TEA member to hang it up for you,
- You may campaign on social media and other forms of campaign materials,
- You may not use District e-mail and District equipment to advertise your campaign (this includes copiers),
- You may not begin your campaign until you receive confirmation of your self-nomination form from the Nominations and Elections email. (You should receive confirmation within 2 business days),
- Failure to comply with any of the election rules will result in suspension of my role (including newly elected),
- You may use 'personal' time to visit buildings during the campaign period,
- You may also use staff mailboxes for your flyers.

**Important Dates:**

Submit a Candidate Photo: no later than May 12<sup>th</sup> at 9:00 PM ([elections@tacoma-ea.org](mailto:elections@tacoma-ea.org))

Submit a Flier to Angel: no later than May 11<sup>th</sup> ([amorton@washingtonea.org](mailto:amorton@washingtonea.org))

Campaign Period: Begins when the confirmation email is sent to your personal email

Expenditures Form & Receipts Due: no later than May 12<sup>th</sup> at 4:30 PM (keep track of it carefully please, [elections@tacoma-ea.org](mailto:elections@tacoma-ea.org))

Voting: May 15<sup>th</sup> at 9:00 AM to May 21<sup>st</sup> at 5:00 PM

Optional meeting to announce results: The meeting has been canceled, results will be emailed to candidates as soon as we get the results

Thank you for abiding by these rules. The complete Standing Rules of the Nominations & Elections Committee are available by request as well as at: <https://www.tacoma-ea.org/tea-elections/>

Good luck in your campaign,  
TEA Nominations & Elections Committee

Please email any questions, concerns, comments or suggestions to [elections@tacoma-ea.org](mailto:elections@tacoma-ea.org)