

Article 1.

Our dedicated and skillful staff works in partnership with the community to prepare each student for a successful future. We engage each student with effective culturally responsive instructional practices in a positive climate to promote social and academic excellence.

Article 2.

Membership Representation: Classroom teachers (one per grade level) and certificated staff, principal, instructional coach, specialists, Classified staff, PTA, parents. Each, aside from principal and instructional coach, Members will serve a minimum of a 2-year cycle. Each team can evaluate every 2 years if your team wants to select a different team member for SCDM or reselect the current representative.

Agenda- Suggestions to be added to the agenda will be shared with an S.C.D.M. representative to be added to the agenda. Chair and principal should set, adjust, and finalize agenda prior to meeting date.

Minutes- Minutes must be taken during meeting, by chair, or volunteer. Minutes must be distributed to all staff within two days of meeting will be posted on TEAMS page for all to review. Each SCDM member should be discussing meetings with their grade level teams weekly and bring back questions or concerns.

Calendar- Calendar additions must be approved by S.C.D.M. Changes will be made monthly throughout the year. Calendar adjustments for the next school year and approval of draft are to be approved by S.C.D.M. prior to the end of current school year.

Chairperson Chair- is selected by S.C.D.M. council and serves a two-year term. Responsible for adjusting and setting final agenda, meeting invitations and reminders, and distribution of minutes to all staff.

Article 3.

Decision-Making Programs All sub-committee decisions will be reviewed and approved by S.C.D.M. Sub-committees include: Safety committee, Parent Involvement, Social committee, Safety

Activities School activities- special programs, and fundraisers, etc. Must be brought to S.C.D.M. council for approval. Each representative will vote on decisions to be recommended for staff approval or council approval.

Committee Responsibilities -Agenda and minutes of meetings to principal monthly -Staff, student, parent input regarding student growth and achievement -Develop and implement goals, action plans, and timeline -Evaluate progress -Make recommendations for following school year

Article 4.

Meeting and Agenda- Each August, SCDM will decide when to meet for the year. SCDM will meet the first Tuesday of the month at 8:30 am for the 2020/2021 school year.

Article 5.

Communication Process- Each representative will report at each S.C.D.M. council meeting. Each representative will be responsible for giving information from the meeting to the staff they represent. Agendas will be made available via Teams to staff prior to the meeting and minutes will be posted within 2 days of the meeting.