

TEA Nominations and Elections

Standing Rules

- I. Election Calendar Adoption
 - A. The TEA Nominations and Elections Committee will publish a calendar for the following year no later than the second representative assembly of the school year.
 - B. The occurrence of all procedures shall conform to the annual TEA Nominations and Elections Calendar adopted by the TEA Association Representatives.

- II. Nomination Procedure
 - A. The TEA Nominations and Elections Committee shall notify the membership of the positions available starting at the second representative assembly of the year and at the last representative assembly before the self-nomination period for the relevant offices begins.
 - B. The TEA Nominations and Elections Committee shall notify the membership of the nominations and elections procedures, including the method used for voting, opening and closing time of voting, the site where balloting will be conducted and the time and place of ballot tallying.
 - C. Any active member of TEA may self-nominate as a candidate for any TEA office or Representative Assembly delegate position.
 - D. A member of the TEA Nominations and Elections Committee who is a candidate for Executive Council office shall resign from the committee, no later than thirty days prior to the opening of the self-nomination period for the office in which the member seeks to self-nominate.
 - E. Committee members are to remain neutral in elections when speaking as members of the committee. The members of the committee may not campaign for or publicly support a specific candidate in the capacity as committee representatives.

- III. Campaign Procedures and Regulations
 - A. The Nominations and Elections Committee will distribute information electronically to candidates to communicate campaign procedures and guidelines at the end of the self-nomination period. Candidates must reply with a confirmation of receipt before beginning their campaigns.
 - B. The names and positions of all nominees running for TEA office will be listed on the TEA website (<http://tacoma-ea.org>). A nominee who wishes to have coverage on the website must submit information which may include a photo.
 1. For candidates for NEA/WEA RA delegate, a candidate's biographical submission shall be limited to a fifty-word maximum biographical sketch. In the event that the submission exceeds fifty-words, then only the first fifty words shall be published.
 2. For candidates for Zone Representative, a candidate's biographical submission shall be limited to a one hundred-word maximum biographical

sketch. In the event that the submission exceeds one hundred-words, then only the first one hundred words shall be published.

3. For candidates for TEA Officer positions (president, vice president, secretary, and treasurer), a candidate's biographical submission shall be limited to a one hundred fifty-word maximum biographical sketch. In the event that the submission exceeds one hundred fifty words, then only the first one hundred words shall be published.
- C. Announcement of an individual's candidacy on the TEA bulletin board specific to the individual work sites is limited to a single 8.5"x11" printed page, one per building, and sent within the defined Nominations & Elections calendar. In the event of reduced on-site access, a virtual option (e.g., Teams Channel) will be provided. In addition, candidate statements will be posted to the TEA website.
- D. Campaign information may not be posted until the designated campaign period as determined by the Nominations and Elections calendar.
- E. Campaign materials may be distributed by campaign volunteers via school district mailboxes and posted on Association bulletin boards in worksite, as permitted under the CBA and district policy. Those members who work remotely shall have digital access to campaign materials (e.g., Microsoft Teams).
- F. Candidates shall be permitted to distribute campaign information before or after scheduled Association Representative Meetings. However, campaigning may not occur during the business portion of any TEA meeting.
- G. Candidates may not spend money on campaign materials or accept in-kind donations after the campaign receipt due date.
- H. There will be no organized official campaign period for a run-off election.
- I. Ballots shall include the names of all properly nominated candidates and a space for a write in candidate for each position
 1. WEA/NEA RA ballots will not include a write-in candidate option. In the event that there are fewer delegates than the allotment allowed by the WEA/NEA, no election will be held and candidates will advance.
 2. With the exception of non-officers, candidates will be elected by acclamation if running unopposed.
 - a. There shall be no write-in candidates for run-off elections for officer or executive board positions.
 3. Names of candidates shall be listed in random order.
 4. Voting deadline as determined by the Nominations and Elections Committee calendar.

IV. Elections Supervisor

- A. The chairperson of the TEA Nominations and Elections committee shall serve as the elections supervisor for the ballot election.
- B. The election supervisor or designee shall be responsible for reporting the results of the election.
- C. The TEA Nominations and Elections committee and one other member of the TEA Nominations and Elections committee shall have the password to electronic elections.

V. Non-Position Voting Procedures

- A. In the event of a paper ballot, ballots will be distributed at sign in.
- B. Ballots shall be collected in a marked ballot box during the meeting.

VI. Processing Ballots

- A. The TEA Nominations & Elections Committee and such other persons as needed as determined by the elections supervisor shall process ballots as needed.
- B. The TEA Nominations & Elections Committee shall be composed of the Elections Committee or designees for the tallying of ballots.
- C. WEA and NEA delegates will be elected by a plurality of the legal votes cast. (Delegate numbers to be elected are governed by WEA membership records as of January 1st)
- D. In the event of a tie vote in the NEA/WEA delegate election, the tie will immediately be decided with a random selection process by the Nominations & Elections Committee.
- E. TEA officers will be elected by a majority (50% + 1) of the votes legally cast for said positions.
- F. Following the tally, the chairperson and each Committee member present shall sign a certification of the results of the counts with all totals indicated.

VII. Election Results

- A. The election supervisor shall notify the candidates of the ~~un~~official results. The results shall be published on the TEA website within an hour of the results being communicated to the candidates.
- B. In the event the of in-person vote, the Nominations and Elections Committee shall report the results to the TEA Membership by the elections supervisor. To expedite the tally of in-person ballots, designees may be recruited to support members of the Nominations and Elections Committee in a rapid and accurate count.