

	Morning Duty	Afternoon Duty
Kinder		
Molly Keil		Parent Pick Up
Angela Corley		Parent Pick Up
Lanae Rice		
1st Grade		
Liana Halstead	Parent Drop Off (Safety Patrol)	Parent Pick Up
Sarah Berkley		Parent Pick Up
Anna Hasenmueller		Bussers
2nd Grade		
Emily Seaman		Parent Pick Up
Tamra Sharp		Bussers
Kate Sharp		Bussers
3rd Grade		
Lynn Clapp		Parent Pick Up
Jena Rucks		Parent Pick Up
Shannen Baskett		Bussers
4th Grade		
Kim Leingang		rotate every week - bus/pp
Heather Day		Rotate every week - pp/bus
4th and 5th Split		
Emily Geile		bus
5th Grade		
Darla Craig		bus
Brian Donovan		Parent Pick Up
Specialists/Office Staff/Para/Other		
Lana Merry	Bus and downstairs Line up	
Dorie Hecht-Aho	Bus and downstairs Line up	
Jaimie Smith	Parent Drop off/Kinder 8:45-9:05	Parent Pick Up 3:25-3:45
Rhonda Steinman	Upper Hall Entry 8:55-9:55	
Kristin Powell	Courtyard	Parent Pick Up
Carrie Eklund	Upper crosswalk	Bus
Amanda Ruiz	Busses	Busses
Melody		
Mr. Caldwell		

School Centered Decision Making 2021-22

It is the intent of SCDM to positively impact student success at **Crescent Heights** focusing on increasing students and staff achievement using an open communication process to affect positive change.

Meetings

- Our meetings are once a month unless particular projects require more time.
- Meeting on first Tuesday of each month 8-8:50
- Core Chair and Principal will meet on a regular basis
- Anyone can attend as an observer.

CORE Team

- Team is made up of representatives from each category of staff and PTA members.
- Representatives
 - Representative from every grade level.
 - Representative from Music, PE, and Library.
 - Representative from Instructional Support Staff (Counselor, Instructional Coach, Special Education, etc.)
 - Representative from classified staff.
 - Representative from PTA.
 - Principal
- Group will designate a facilitator (CORE Chair) who develops the agenda. Agenda items are developed from the minutes of the previous meeting, as well as items from any Core Team member.

Committee

- Our committee titles follow our goals. Committees, with input, plan and implement goals, projects, and activities.
- Our committees
 - PTA
 - The Whole Child
 - Safety
 - Curriculum

CORE Team Terms of Assignment

Core Team members are on two-year terms. Some core team members may have tenure of three years so that no more than ½ vacate positions in one year.

- Kindergarten – Angela Corley
- 1st Grade – Liana Halstead
- 2nd Grade – Tamra Sharp

- 3rd Grade – Shannen Baskett
- 4th Grade – Kim Leingang
- 5th Grade – Darla Craig
- Specialist – Rhonda Steinman
- Inst. Support – Kristin Powell and Jaimie Smith
- Paraprofessional –
- PTA – Nicole Kendrick

Responsibilities

- Coordinate and communicate ideas, projects, activities, and process.
- Communication – Top Priority
- Prompt Response to Staff
- Research – Formal/Informal
- Provide advisory input to some Principal decisions.

Decision Making

- Decision making will be consensus.
- Decision-making involving specific grade levels will be tabled in the event of that grade level representative is absent.

Voting

- Important decisions that affect all staff will be consensus. Consensus means that not all necessarily agree but can live with, won't sabotage.
- Democratic, majority votes for other decisions may be done by silent ballot, hands, or survey.
- Decision making will be consensus or majority when appropriate and agreed upon before the vote.

Communication

- Agendas will be posted and distributed via email to CORE team members at least 2 days before meetings.
- Minutes will be emailed shortly after CORE meeting.
- All meetings are open to interest participants.
- All staff are encouraged to share ideas with CORE team members to bring to meetings.

Sub Rotation

- At each core retreat (or 1st core meeting of school year) it is the responsibility of the core/TEA rep to bring forward TEA/District changes to the memorandum of the sub rotation. If no changes we will continue with the plan in place.

Mission (what)

Crescent Heights Elementary School is dedicated to teaching our children to become responsible, respectful, knowledgeable individuals capable of becoming productive citizens.

Our Vision (how)

- Set high academic standards
- Provide a safe learning environment
 - Encourage lifelong learning
- Facilitate an atmosphere of kindness, citizenship and teamwork.

